

*The mission of the employees of Venango County is to promote a spirit of cooperation and commitment by encouraging the active and informal partnership of Venango County residents in government thereby empowering citizens to shape a better community.
"We will strive to honor the past, serve the present, and touch the future."*

COMMISSIONERS' PUBLIC MEETING AGENDA

OCTOBER 15, 2025

Invocation – Doug Strawn, Canal Wesleyan Methodist Church, Utica

(Participation is voluntary)

Pledge of Allegiance

ELECTION BOARD

1. Call to Order
2. Approval of minutes from September 9, 2025 Meeting
3. Public comment on Election Board Agenda
4. Election Board Items for Consideration
 - a. Election Updates
 - b. Upcoming Important Dates
5. Other Business
6. Public Comment
7. Adjournment

RETIREMENT BOARD

1. Call to Order
2. Approval of minutes from September 9, 2025 Meeting
3. Public Comment on Retirement Board Agenda
4. Retirement Board Items for Consideration
 - a. Attachment A
5. Other Business
6. Public Comment
7. Adjournment

SALARY BOARD

1. Call to Order
2. Approval of Minutes from September 9, 2025 Meeting
3. Public Comment on Salary Board Agenda
4. Salary Board Items for Consideration
 - a. Attachment B
5. Other Business
6. Public Comment
7. Adjournment

COMMISSIONER BOARD

1. Call to Order
2. Approve/Amend Commissioner Board Agenda
3. Approval of Minutes from September 9, 2025 Meeting
4. Public Comment on Commissioner Board Agenda
5. **Court Administration:** No business to be presented
6. **Row Offices:** No business to be presented
7. **Prison:**
 - a. Ratification of contract with Lexipol for Correction Officer Education
8. **Community Services Administration:**
 - a. Ratification of contract with Small Country Living to mow and hay three fields at the airport property
 - b. Approval of contract with Abraham Shetler for monthly hangar rental
 - c. Approval of contract with George Hobaugh for monthly hangar rental
 - d. Approval of contract with Robert and Andrew Eakin for hangar rental
9. **Human Services:**
 - a. Human Services Agenda for approval – Attachment C

10. Finance Administration:

- a. Warrants – Attachment D
- b. Acceptance of Venango County Audit Report 12/31/2024
- c. Approval of Engagement Letter for Audit Services for years ended 2025-2029

Fiscal Agent for NWPAERG (Northwest PA Emergency Response Group)

No business to be presented

Fiscal Agent for NWWDB (Northwest Workforce Development Board)

- a. Approval of Grant Agreement 2026-2029
- b. Approval of MOU for Budget Modification with EDSI

11. Human Resources:

- a. Approval of contract with UPMC for Life for health insurance coverage for county retirees
- b. Approval of contract with Mutual of Omaha for Life Insurance coverage for active and retired employees
- c. Human Resources Agenda Items for Approval – Attachment E
- d. Human Resources Items for Information Purposes – Attachment F

12. Planning Commission:

- a. Approval of Resolution 2025-10 for ECMS Signatory Authority for Joshua Sterling
- b. Approval of Resolution 2025-11 for Community Development Block Grant Application FFY 2025

13. Two Mile Run County Park:

- a. Ratification of Schnabel Contract for Dam Inspection

14. County Administration:

- a. Ratification of contract with Sprague – 36 months fixed rate for Natural Gas at 3.79/Dth
- b. Reappointment of Mike Ohler as Farmer Director for a four-year term to Venango County Conservation District, expiring December 2029
- c. Reappointment of John Kolojejchick as Public Director for a four-year term to Venango County Conservation District, expiring December 2029
- d. Reappointment of Samuel Breene, County Commissioner Director, for a one-year term to Venango County Conservation District, expiring in December 2026
- e. Proclamation – Operation Green Light
- f. Proclamation – Domestic Violence Awareness Month

15. Other Business:

16. Public Comment:

17. Adjournment:

NEXT MEETING DATE: The next public meeting will be held at 4:30 p.m. November 18, 2025, in Room 100 of the Courthouse Annex to conduct county business.

RETIREMENT BOARD AGENDA

October 15, 2025

Time: _____

Attendance:

Approval of Minutes:

A motion was made by _____ and seconded by _____ to waive the reading of the minutes of the **09/09/25** meeting, make them available for public inspection and approve them as submitted; aye all. Motion carried and was approved.

Public Comments:

Retirement Board Items for Consideration:

A motion was made by _____ and seconded by _____ to approve the application for the following employees to **enter the Retirement Fund System:**

NAME	EFFECTIVE DATE	PERCENTAGE
Jason Vandegrift	09/02/2025	9%
Trinity Salinas	09/08/2025	9%
Kelly McCoy	09/09/2025	9%
Taylor Steetle	09/10/2025	13%
DeRel Black	09/15/2025	9%
Daniel Reed	09/15/2025	9%
James Cyphert	09/15/2025	9%
Christopher Kline	09/15/2025	9%
Todd Wyman	09/15/2025	9%
Christi Surmont	09/17/2025	9%
Frederick Mays	09/29/2025	9%

Aye all; Motion carried and was approved.

A motion was made by _____ and seconded by _____ to authorize the Treasurer of the Retirement Board to issue checks to the following persons who are **withdrawing their contributions plus interest** in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Dawn Barsch	\$ 89.35	10/31/2025
Jadie Taft	\$ 1,597.76	10/31/2025
Cassandra LaTona	\$ 291.62	10/31/2025
Jessica Thompson	\$ 5,958.07	10/31/2025
Barbara Manbeck	\$ 2,809.38	10/31/2025
Kaitlyn Comans	\$ 1,162.07	10/31/2025
Ruth Shaffer	\$ 6,310.94	10/31/2025
Brendan Domres	\$ 1,383.22	10/31/2025
Sean Hartle	\$ 9,091.95	10/31/2025
Ardelle Goodman	\$ 4,809.44	10/31/2025
Victor Ramos	\$ 307.17	10/31/2025

RETIREMENT BOARD AGENDA

October 15, 2025

Terry Looney-Stevens	\$ 1,047.94	10/31/2025
Heather Skokowski	\$ 14,251.45	10/31/2025
Isaac Coon	\$ 7,886.08	10/31/2025

Aye all; Motion carried and was approved.

A motion was made by _____ and seconded by _____ to **approve the following retirements**: [Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]

None to report

Aye all; motion carried and was approved.

Other Business: [Buy-backs; Administrative issues]

- 1.) **Dawn Barscz** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 2.) **Cassandra LaTona** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 3.) **Victor Ramos** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 4.) **Terry Looney-Stevens** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.

A motion was made by _____ and seconded by _____ to adjourn the meeting at _____; aye all. Motion was approved.

VENANGO COUNTY RETIREMENT BOARD

Samuel H. Breene _____
Kenneth J. Bryan _____
Albert A. Abramovic _____
Jeannie L. Ritchey _____
Dorothy L. Tawney _____

SALARY BOARD

October 15, 2025

ITEMS FOR CONSIDERATION

No Items for Consideration

*Attachment C

TO: County Commissioners
FR: Amie Wood-Wessell
DT: 10/15/2025
RE: Items for Commissioner Approval

2025-2026 CONTRACT

Item 1: Butler Medical Providers

MHDS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Butler Medical Providers for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To reimburse the Provider at the fee of \$1,000 per month for on-call support to the Venango County crisis intervention services during the evening, weekend and holiday hours.

Item 2: Family Services and Children's Aid Society – SAP Program

SUD

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Family Services and Children's Aid Society – SAP Program for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: The Provider will provide the Student Assistance Program involving site-based student screenings and assessments for Mental Health and Substance Use Disorder recommendations. The Program will be cost reimbursed with a max contract of \$161,246.

Item 3: Community Alternatives, Inc.

MHDS

Synopsis: Request Commissioners' approval for a new contract with Community Alternatives, Inc. for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To contract with the Provider to provide SafeSpaces Home Stabilization Hoarding Program

Maximum Contract Amount: \$25,000.00

Item 4: United Community Independence Program (UCIP)

MHDS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with United Community Independence Program (UCIP) for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To contract with the Provider to perform the following services for individuals authorized by the County: In Home and Community Supports - Lv 2 at \$11.10 per 15-minute unit.

Purpose of Contract: To contract with the Provider to renew the Software Support and Maintenance services.

TO: County Commissioners
FR: Amie Wood-Wessell
DT: 10/15/2025
RE: Items for Commissioner Approval

Item 5: Adelphoi Village, Inc

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Adelphoi Village, Inc for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To provide foster care services at a range of \$109.72 to \$219.31 as approved by the County to provide group home and residential placement services at a range of \$370.42 to \$1,193.01 as approved by the County. To provide additional services as approved by the County

Item 6: Center for Family Services, Inc.

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Center for Family Services, Inc. for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To provide Enhanced Supervised Visitation at \$125 per hour as approved by the County. To provide In-Home Trauma Counseling at \$105 per hour as approved by the County.

Item 7: Cornell Abraxas Group, LLC

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Cornell Abraxas Group, LLC. for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: Provide Group Home and Residential Placement Services in the range of \$436.51 to \$800.00.

Item 8: Craig Psychological Associates, Inc.

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Craig Psychological Associates, Inc. for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: Provide Foster Parent Evaluations at \$150.

Item 9: Merakey Pennsylvania

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Merakey Pennsylvania for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To provide Foster Care services as needed in the range of \$19.18 to \$248.88 as approved by the County.

Item 10: Pathways Adolescent Center, Inc.

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Pathways Adolescent Center, Inc. for the period of July 1, 2025 through June 30, 2026.

TO: County Commissioners
FR: Amie Wood-Wessell
DT: 10/15/2025
RE: Items for Commissioner Approval

Purpose of Contract: To provide Group Home and Shelter Services at the range of \$294.40 to \$1,495.00 as determined necessary by the County.
To provide After Care and diagnostic services at request of the County (After Care \$60.00 to \$130.00)
(Diagnostic Services \$3,000.00)

Item 11: The Bair Foundation

CYFS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with The Bair Foundation for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To provide foster care services at a range of \$82.91 to \$184.60 as approved by the County.

Item 12: Global Wordsmith

MHDS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Global Wordsmith for the period of July 1, 2025 through June 30, 2026.

Purpose of Contract: To provide Language Interpretation Services and Language Translation Services.

Item 13: Community Services of Venango County

MHDS

Synopsis: Request Commissioners' approval for a new contract with Community Services of Venango County for the period of October 1, 2025 through June 30, 2027.

Purpose of Contract: The mental Health Supported Housing Program will support up to 3 adults with staffing up to 20 hours per week.

Total contract is \$156,420.

Amendments:

Item 1: Sugar Valley Lodge, Inc

SUD

Request Commissioners approval to add an amendment to the existing contract with Sugar Valley Lodge, Inc for the period of July 1, 2025 through June 30, 2026.

Purpose of contract: To provide temporary housing at the rate of \$70.00 per day.

Item 2: Oil Region Recovery

SUD

Request Commissioners approval to add an amendment to the existing contract with Oil Region Recovery for the period of October 1, 2025 through December 31, 2025.

Purpose of contract: To provide Non-Hospital residential services at a rate of \$252 per day, expandable now to the female and pregnant women populations.

TO: County Commissioners
FR: Amie Wood-Wessell
DT: 10/15/2025
RE: Items for Commissioner Approval

Other ITEMS:

Item 1: Approval of CYFS Resource Family Agreements

CYFS

Request Commissioners approval to enter six Resource Family Agreements for the Foster/Kinship Care Program.

Ratifications

Item 1: Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc.

SUD

Request Commissioners approval for ratification of agreement between Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc. and Venango County Human Services Venango County Drug and Alcohol Program contract.

Item 2: Johnson & Anderson Excavation

OAS

Synopsis: Request Commissioners' approval for a ratification of a contract with Johnson & Anderson Excavation for the period of July 1, 2025 through June 30, 2026. Purpose of Contract: Residential Lease Agreement between Johnson & Anderson Excavation and the County of Venango.
Residence address is 24 East Fifth Street, Unit #1, Oil City, PA 16301

*Attachment D



Venango County

Courthouse Annex

1174 Elk Street, P O Box 831
Franklin, PA 16323
814/432-9643 FAX 814/432-9511

Commissioners
Samuel H. Breene
Kenneth J. Bryan
Albert "Chip" Abramovic

Solicitor
Richard Winkler

Chief Clerk
Dorothy "Dottie" Tawney

Administrator, Finance
Diona L. Brick

TO: Board of Commissioners

FROM: Diona Brick, Administrator, Finance & Management Services

DATE: October 15, 2025

The following warrants are submitted for your approval:

091225	\$298,590.56	Non-Human Service Warrant	
HS091125	\$130,882.50	Human Service Warrant	
HS091225	\$150,919.40	Human Service Warrant	
HS091025	\$1,906.50	Human Service Warrant	
091925	\$792,614.97	Non-Human Service Warrant	
HS091925	\$419,627.25	Human Service Warrant	
HS091725	\$198.97	Human Service Warrant	
HS091825	\$53,158.75	Human Service Warrant	
092625	\$151,080.24	Non-Human Service Warrant	
HS092625	\$477,969.98	Human Service Warrant	
100325	\$648,252.34	Non-Human Service Warrant	
HS100325	\$150,628.70	Human Service Warrant	
SP093025	\$50,000.00	Non-Human Service Warrant	
SP100125	\$3,773.71	Non-Human Service Warrant	
101025	\$108,828.77	Non-Human Service Warrant	
HS100925	\$128,208.00	Human Service Warrant	
HS101025	\$152,844.39	Human Service Warrant	
TOTAL	\$3,719,485.03		

HUMAN RESOURCE AGENDA ITEMS

October 15, 2025

PERSONNEL ACTIONS FOR THE MONTH

PROBATIONARY NEW HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Caden Barnes	305 Prison	Corrections Officer	PF	80	AFSCME	11	10/13/25
2	Emily Crate	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/02/25
3	James Cyphert	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/15/25
4	Emma Kline	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/22/25
5	Kelly McCoy	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/09/25
6	Jay Roberts	305 Prison	Corrections Officer	PF	80	AFSCME	11	10/01/25
7	Taylor Steetle	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/10/25
8	Todd Wyman	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/15/25
9	DeRel Black	520 Children & Youth	CPS/GPS Investigator	PF	80	HSNEHR	4	09/15/25
10	Daniel Reed	535 Substance Abuse	Re-Entry/Inmate Services HS Case Mgmt. Spec.	PF	80	HSNEHR	4	09/15/25

RE-HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Fred Mays	160 Maintenance	Maintenance Worker III	PF	80	SEIU	10	09/29/25
2	Christopher Kline	305 Prison	Corrections Officer	PF	80	AFSCME	11	09/15/25
3	Sheridyn Umstead	510 Older Adult Services	Aging Case Aide	PF	80	SEIU	10	09/29/25
4	A. Michelle Mehlburger	510 Older Adult Services	OAS Protective Services Investigator I	PF	32	HSNEHR	4	09/02/25

PROMOTION

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Joshua Sterling	From: 190 Planning To: 190 Planning	Chief Appropriations Officer Planning Director	FT	80	NEHR	7	09/14/25
2	Joseph Janidlo	From: 305 Prison To: 305 Prison	Corrections Officer Field Training Officer	FT	80	AFSCME	11	09/25/25
3	Todd Wyman	From: 305 Prison To: 305 Prison	Corrections Officer Correctional Captain	PF	80	AFSCME	11	09/22/25
4	Sally Roddy	From: 510 Older Adult Services To: 510 Older Adult Services	Aging Care Manager II Aging Care Manager III	FT	80	HSNEHR	2	10/16/25
5	Karissa Boots	From: 520 Children & Youth To: 520 Children & Youth	CPS/GPS Investigator I CPS/GPS Investigator II	FT	80	HSNEHR	4	09/30/25
6	William McCloskey	From: 520 Children & Youth To: 520 Children & Youth	Family Case Consultant II Family Case Consultant III	FT	80	HSNEHR	5	09/14/25
7	Eve Murphy	From: 530 PIC Unit To: 530 PIC Unit	Crisis Investigation Specialist I Crisis Investigation Specialist II	FT	80	HSNEHR	5	10/28/25
8	Gary Reed	From: 530 PIC Unit To: 530 PIC Unit	Crisis Investigation Specialist II Crisis Investigation Specialist III	FT	80	HSNEHR	6	09/25/25
9	Lisa Lamberton	From: 535 Substance Use To: 535 Substance Use	D&A Case Mgmt. Specialist II D&A Case Mgmt. Specialist III	FT	80	HSNEHR	2	10/16/25
10	Michelle Sanchez	From: 535 Substance Use To: 535 Substance Use	D&A Case Mgmt. Specialist II D&A Case Mgmt. Specialist III	FT	80	HSNEHR	2	10/16/25
11	Sharon Oakes	From: 540 MH/DS To: 540 MH/DS	Service Coordinator II - MH/Admin Service Coordinator III - MH/Admin	FT	80	HSNEHR	2	10/16/25
12	Kelly Harris	From: 570 Community Support Svc. To: 570 Community Support Svc.	Case Manager II - Life Skills Case Manager III - Life Skills	FT	80	HSNEHR	2	10/16/25

PROMOTION / TRANSFER

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Misty Palmer	From: 540 Children & Youth To: 540 MH/DS	Service Coordination Supervisor - Ongoing Program Manager - ID	FT	80	HSEXEM	1	09/28/25

PROMOTION / TRANSFER / INCREASE IN HOURS

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Audrey McLaughlin	From: 140 Tax Claim To: 125 Public Defender's Office	Tax Clerk Administrative Assistant II	FT	70	SEIU	9	10/12/25

LATERAL TRANSFER

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Larissa Flaherty	From: 520 Children & Youth To: 530 PIC Unit	Child Welfare Case Aide PIC Case Aide	FT	80	SEIU	10	09/28/25

HUMAN RESOURCE AGENDA ITEMS

October 15, 2025

RATE ADJUSTMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Michelle DeWoody	From: 510 To: 510	Older Adult Services Older Adult Services	FT	80	HSEXEM	3	10/16/25
2	Rebecca Suttle	From: 510 To: 510	Older Adult Services Older Adult Services	FT	80	HSNEHR	3	10/16/25
3	Jeremy Tidd	From: 510 To: 510	Older Adult Services Older Adult Services	FT	80	HSEXEM	1	10/16/25
4	Quinton Clark	From: 520 To: 520	Children & Youth Children & Youth	FT	80	HSEXEM	1	10/16/25
5	Darin Greenlee	From: 520 To: 520	Children & Youth Children & Youth	FT	80	HSNEHR	2	10/16/25
6	Christinia Hall	From: 530 To: 530	PIC Unit PIC Unit	FT	80	HSEXEM	2	10/16/25
7	Lara Phillips	From: 530 To: 530	PIC Unit PIC Unit	FT	80	HSNEHR	6	10/16/25
8	Justin Heffernan	From: 535 To: 535	Substance Use Substance Use	FT	80	HSEXEM	4	10/16/25
9	Brooke Henry	From: 535 To: 535	Substance Use Substance Use	FT	80	HSEXEM	1	10/16/25
10	Shelley Tantlinger	From: 535 To: 535	Substance Use Substance Use	FT	80	HSEXEM	1	10/16/25
11	Loni Beer	From: 540 To: 540	MH/DS MH/DS	FT	80	HSNEHR	1	10/16/25
12	Karen McNatt	From: 540 To: 540	MH/DS MH/DS	FT	80	HSEXEM	1	10/16/25
13	Rebekah King	From: 570 To: 570	Community Support Svc. Community Support Svc.	FT	80	HSEXEM	1	10/16/25

END OF PROBATION

1	Camron Call	305	Prison	Correctional Sergeant	FT	80	AFSCME	11	09/30/25
2	Riley Toledo	305	Prison	Corrections Officer	FT	80	AFSCME	11	08/26/25

OUT OF CLASS COMPENSATION

1	Megan Martin	605	Park	Park Services Coordinator	FT	80	SEIU	12	09/01/25
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SEPARATION - END OF ASSIGNMENT

1	Anastasia Black	605	Park	Snack Shack Attendant	TFT	80	NEHR	1	08/29/25
2	Attila Foxberg	605	Park	Snack Shack Attendant	TFT	80	NEHR	1	08/29/25
3	David Hauptman	605	Park	Lifeguard	TFT	80	NEHR	3	08/15/25
4	Amelia Heil	605	Park	Department Clerk Intern	TFT	80	NEHR	1	09/12/25
5	Karlie Horn	605	Park	Snack Shack Attendant	TFT	80	NEHR	1	09/12/25
6	Madysyn Kissell	605	Park	Lifeguard	TFT	80	NEHR	3	08/15/25
7	Haylee Lewis	605	Park	Lifeguard	TFT	80	NEHR	3	08/29/25
8	Mara Martinec	605	Park	Lifeguard	TFT	80	NEHR	3	08/01/25
9	Addilynn McGarvie	605	Park	Snack Shack Attendant	TFT	80	NEHR	1	08/15/25
10	Hannah McQuown	605	Park	Lifeguard	TFT	80	NEHR	3	08/15/25
11	Aiden Patterson	605	Park	Lifeguard	TFT	80	NEHR	3	08/29/25
12	Addison Schnitzer	605	Park	Lifeguard	TFT	80	NEHR	3	09/12/25
13	Daphne Shawley	605	Park	Lifeguard	TFT	80	NEHR	3	08/29/25
14	Kaylynn Skiba	605	Park	Snack Shack Attendant	TFT	80	NEHR	1	09/12/25
15	Elizabeth Stoltz	605	Park	Snack Shack Attendant	TFT	80	NEHR	1	08/29/25

SEPARATION OF EMPLOYMENT - RETIREMENT

1	Roberta Mullen	145	Assessment	Department Clerk III	FT	80	SEIU	8	08/01/25
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SEPARATION OF EMPLOYMENT

1	Terry Stone	160	Maintenance	Maintenance Worker III	PF	80	SEIU	10	09/19/25
2	Hayden Burnett	305	Prison	Correctional Sergeant	FT	80	AFSCME	11	10/21/25
3	Emily Crate	305	Prison	Corrections Officer	FT	80	AFSCME	11	09/03/25
4	Heather Donahue	305	Prison	Corrections Officer	FT	80	AFSCME	11	10/01/25
5	Conner Jones	305	Prison	Corrections Officer	FT	80	AFSCME	11	09/19/25
6	Shelby Moyer	305	Prison	Corrections Officer	FT	80	AFSCME	11	09/20/25
7	Lucus Nuhfer	305	Prison	Corrections Officer	FT	80	AFSCME	11	08/31/25
8	Paul Rodgers	305	Prison	Correctional Lieutenant	FT	80	NEHR	6	10/05/25

SEPARATION OF EMPLOYMENT cont'd

HUMAN RESOURCE AGENDA ITEMS

October 15, 2025

9	Dawn Rumbaugh	305	Prison	Field Training Officer	PF	80	AFSCME	11	09/16/25
10	Riley Toledo	305	Prison	Corrections Officer	FT	80	AFSCME	11	09/17/25
11	Todd Wyman	305	Prison	Correctional Captain	FT	80	NEHR	8	10/07/25
12	Theodore Kline	405	Airport	Maintenance Worker III	FT	80	SEIU	10	10/01/25
13	Melissa Weaver	510	Older Adult Services	Volunteer Program Coordinator/Apprise	FT	80	HSNEHR	1	10/05/25
14	Brooke Hoffman	520	Children & Youth	Outreach Case Consultant II	FT	80	HSNEHR	2	10/03/25
15	Jeffrey Ottney	520	Children & Youth	Family Case Consultant I	FT	80	HSNEHR	4	09/10/25
16	Amanda Shaffer	520	Children & Youth	Family Case Consultant II	FT	80	HSNEHR	5	10/02/25
17	Jessica Thompson	520	Children & Youth	Department Clerk IV	FT	80	SEIU	9	09/26/25
18	Jason Vandegrift	520	Children & Youth	CPS/GPS Investigator I	FT	80	HSNEHR	4	09/18/25
19	Emily Wright	540	MH/DS	Department Clerk IV	FT	80	SEIU	9	10/10/25
20	Lucus Kauffman	605	Park	County Park Director	FT	80	EXEM	2	09/30/25

ROW OFFICE AGENDA ITEMS

October 15, 2025

PERSONNEL ACTIONS AS A RESULT OF EXISTING VACANCIES

PROBATIONARY NEW HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Christi Surmont	265	Prothonotary	Department Clerk II	PF	80	NEHR	2	09/17/25

RATE ADJUSTMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Matthew Decker	From: 270	Sheriff's Office	Deputy Sheriff	FT	80	NEHR	6	08/22/25
		To: 270	Sheriff's Office	Deputy Sheriff	FT	80	NEHR	6	
		<i>Note: Successful completion of Sheriff's Academy training.</i>							
1	Clyde Miranda	From: 270	Sheriff's Office	Deputy Sheriff	FT	80	NEHR	6	08/22/25
		To: 270	Sheriff's Office	Deputy Sheriff	FT	80	NEHR	6	
		<i>Note: Successful completion of Sheriff's Academy training.</i>							

END OF PROBATION

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Millisia Smith	250	Register & Recorder	Department Clerk II	FT	80	NEHR	2	09/24/25

SEPARATION OF EMPLOYMENT - END OF ASSIGNMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Joseph McFadden, III	205	Courts	Legal Intern	FT	80	NEHR	1	08/15/25

SEPARATION OF EMPLOYMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Danielle Dick	205	Courts	Administrative Assistant II	FT	80	NEHR	5	09/23/25
1	Jaclyn Sheatz	310	Court Supervision Services	Special Adult Probation Officer	FT	80	NEHR	6	10/03/25